



2016 Lagrange Street Polish Festival July 8, 9 & 10

Are you ready for another great year? We are ready for 2016 and excited to see you. In 2015, the Lagrange Street Polish Festival saw a large increase in attendance. We also saw an overall increase in revenue in 2015. This means we had more funding to help the people in our community. This is thanks in large part to the unique products and outstanding service provided by our vendors.

Since our festival is right around the corner, you'll want to reserve your vendor space now.

The Lagrange Street Polish Festival features a variety of arts and crafts vendors, a selection of food specialties including pierogies, kielbasa and delicious Polish pastries, games and rides for the children, the finest Polish bands from across the Midwest, pierogi-eating and dance contests, and much more! This year's festival takes place again on Lagrange Street between Central Avenue and Mettler Street. Festival dates and hours are:

Friday, July 8 — 5 to 11 pm

Saturday, July 9 — Noon to 11 pm

Sunday, July 10— Noon to 7 pm

United North will provide all vendors with a 10' x 10' space for the fees noted on the application. Vendors requiring additional space must submit a request with their application. Vendors requesting additional space on the day of the festival will be charged an additional fee and accommodated only if space is available. Access to electricity is included in the vendor fee if requested in advance. Vendors are expected to staff their own booths and will remove all trash and debris from the assigned site upon the conclusion of the festival.

All vendors will be located within individual 10' x 10' white- or red-tented areas so that all vendors have a uniform size and look. Tents are available for rental for an additional charge. Food vendors must provide a photo of their set-up. **No trailers are permitted for new vendors.**

All vendors must submit a copy of the appropriate vendor's license, documentation of liability insurance (food vendors), and must comply with all current local, state and federal laws. United North reserves the right to screen all potential vendors for compliance with the enclosed vendor agreement. Vendors will be contacted upon approval of the application. Once an application has been approved, no additions to the product list or menu will be allowed. **There will be no refunds due to inclement weather.**

Please submit the enclosed application with all pertinent documentation to United North, 3106 Lagrange Street, Toledo, OH 43608, no later than **June 1, 2016**. We look forward to seeing you for the Lagrange Street Polish Festival!

Food Vendors
RESERVE
YOUR SPACE
EARLY



UNITED NORTH

3106 Lagrange Street • Toledo, Ohio 43608 • (419) 255-8406 • FAX (419) 255-7042
www.polishfestival.org



2016 Lagrange Street Polish Festival - Reserve Your Space Today
Friday, July 8 from 5 to 11pm - Saturday, July 9 from Noon to 11pm - Sunday, July 10 from Noon to 7pm

2016 Lagrange Street Polish Festival

VENDOR'S CONTRACT

The following constitutes the sole and complete agreement by and between United North (UN) and the undersigned regarding the terms and conditions listed herein for the sole purpose of preparing and/or selling the merchandise listed herein at the 2016 Lagrange Street Polish Festival.

Vendor's Name

Address City State Zip Code

Telephone Number FAX Number E-Mail Address

Please list **ALL** items to be sold:

STATEMENTS REGARDING ELECTRICITY

- Vendor Fee includes two (2) 120- Volt, 20 amp circuits
- Additional circuits can be purchased (see below) if requested prior to June 1, 2016.
- Vendors must provide their own 100-feet, 12 gauge, heavy-duty extension cord. Cords may be rented (see below) from United North if requested prior to June 1, 2016.
- Only 120- volt lighting is permitted; spiral fluorescent bulbs only. Halogen and incandescent flood lights are prohibited.
- Contact Kit Kovach at 419.944.1724 for all questions regarding the electric at the event.

BOOTH SPACE REQUESTED

United North will provide each vendor with a 10'x10' space on the street at the following rates, including access to electricity if requested in this application. **Electric access must be ordered in advance and cannot be accommodated the day of the festival.**

Number of 10'x10' spaces required:

_____	@ \$800 Food Vendor Fee (<i>submitted before May 1</i>)	= \$ _____
_____	@ \$850 Food Vendor Fee (<i>submitted May 1 or later</i>)	= \$ _____
_____	@ \$750 Food Vendor Fee, Neighborhood Business/Resident	= \$ _____
_____	@ \$550 Food Vendor Fee, Specialty or Polish related Items	= \$ _____
_____	@ \$350 Food Vendor Fee, Neighborhood Non-Profit Organization	= \$ _____
_____	@ \$350 Food Vendor Fee, Limited Menu/Single items	= \$ _____
_____	@ \$125 10' x 10' Tent Rental Fee	= \$ _____
_____	Additional 120-volt circuits @ \$75/ea. (<i>1st two are included in fee</i>)	= \$ _____
_____	@ \$75/ ea. Extension cord rental	= \$ _____

Access to electricity required? Please check one: **YES** **NO**

Total Amount Due: = \$ _____

Please complete both pages of this application.

Please read carefully before signing!

THE VENDOR AGREES:

1. To sell only those items listed in this agreement and approved by the festival committee.
2. To only use a red or white tent.
3. **NOT** to sell beverages, including non-alcoholic and alcoholic beverages.
4. To provide appropriate, individual night lighting.
5. To keep the assigned and adjacent areas clean and free of litter.
6. To have prices posted in clear view at all times by Friday at 5pm and may not be removed until Sunday at 7pm.
7. To only decrease prices throughout the festival and not increase.

FOOD VENDORS:

1. Must comply with all current Ohio Department of Health Food Service Operation laws and rules, and to post in public view, the vendor's current Ohio Department of Public Health Food Service License and to comply with all applicable local, state and federal laws.
2. Must provide a copy of a health license and documentation of adequate liability insurance to the Corporation. Vendors without documentation will not be admitted to the festival.
3. Vendors with trailers must arrive with trailer by 10:00 am for load in.
4. Vendors without trailers must arrive by 11am for load in.
4. Must complete set up of booth by noon on Friday for Health Department inspection. Please send photos of your tent set up.
5. New vendors may not use or work out of trailers.

POLISH and/or SPECIAL VENDORS:

1. When applicable, the percentage of total sales will be collected in full on Sunday at 7pm.

THE CORPORATION AGREES:

1. To provide adequate public restroom facilities.
2. To provide trash containers for debris throughout the festival grounds.

3. To provide a 10'x10' space on the street for the Vendor.
4. To publicize and promote the Lagrange Street Polish Festival for the mutual benefit of all participants.

NOTICE TO ALL VENDORS

1. All vendors will staff their booths during the entire duration of the festival and will discontinue sales promptly at 11 pm on Friday and Saturday and at 7 pm on Sunday.
2. Gates will close to all vehicular traffic one hour before the start of the festival each day. Please time your arrival to allow enough time for your set up prior to then. **THIS WILL BE STRICTLY ENFORCED.**
3. All vendors must submit **FULL PAYMENT** and the signed **VENDOR'S AGREEMENT** on or before June 1, 2016.
4. The Corporation reserves the right to screen all potential vendors for compliance with the aforementioned vendor agreement.
5. The Corporation reserves the right to approve or disapprove the sale or display of any items listed in this application.
6. Space priority will be given to vendors who have paid in full, the vendor's past participation in the festival, and the order in which the contracts are received.
7. Special concessions will be made to vendors selling Polish items.
8. The Corporation is not responsible for inclement weather. There shall be **NO REFUNDS** due to weather.

Questions?

Call (419) 255-8406

Ext. 304.

Please return a signed copy of the entire application, along with a check or money order payable to: UNITED NORTH, 3106 Lagrange Street, Toledo, OH 43608 — **no later than June 1, 2016.**

Vendor's Signature

Date

Vendor's Name (printed)

% of Total Sales Agreed Upon

Any changes to this agreement must be approved in advance by the festival committee before the festival. The festival committee has the right to reject or rescind any contract.

For Committee Use Only

Date Contract Received _____

Committee Approval _____

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